



**LETTER OF INTENT**

Dear **AIBL** 2010 Organizing Committee:

I serve as the AIBL Chapter Advisor/President for \_\_\_\_\_,  
located in \_\_\_\_\_.

My colleagues and I are planning to travel to Minnesota to participate in the 2010 AIBL National Business and Leadership Conference, April 8-10, 2010.

Below are my projections of the number of our chapter members that will be traveling to Minnesota to participate in the upcoming national conference in April.

**Yes | No | Not Sure** (circle one):

Our AIBL Chapter members are planning to attend the national conference in Minnesota.

**AIBL Chapter:**

Advisor \_\_\_\_ President \_\_\_\_ Members \_\_\_\_ Others \_\_\_\_ Total # \_\_\_\_

**No. of participants that are planning to *travel by air*:**

Duluth Airport  Minneapolis Airport  Total # \_\_\_\_

**No. of participants that will be needing ground transportation to/from their arriving/departing airport in Minnesota:**

Total # \_\_\_\_

**No. of participants that are planning to travel *by ground*:**

Car  Van  Bus  Total # \_\_\_\_

Sincerely,

AIBL Advisor/President

Note: this document does not obligate you or any of your chapter members, however completing this will provide us with a good indication of the number of participants for planning purposes. If you are unsure by the deadline, we would still appreciate an indication that this letter will provide us. Thanks!